

## Permission Form to Provide a Recommendation

I give permission to \_\_\_\_\_ to provide a recommendation to:

*(Enter company name and address. Students can provide general permission for any company or university by entering, "To any company or university that requests information" in this box.)*

\_\_\_\_\_ has my permission to discuss anything regarding my class performance including my grades, GPA, and class rank.

Do you waive your right to review a copy of this letter at any time in the future (choose one):

Yes

No

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (typed or printed)

**READ: Authorization to disclose information:**

*Before receiving a letter of recommendation from a College of Engineering faculty member, the student must provide a physically signed and dated copy of this form to the letter writer. In lieu of a physical signature, a student can provide authorization to disclose this information via email, but **the email must come from the student's official UK email account.***